

City of Troy
City Clerk's Office
500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317



(Send Application & Payment to Above Address or
Appear in Person at the City Clerk's Office Between the
Hours of 8:00 AM and 4:30 PM.)

CERTIFIED DEATH CERTIFICATE APPLICATION

PLEASE PRINT INFORMATION IN INK (ONE APPLICATION PER REQUEST)

Full Name of the Deceased _____

Birth Date of the Deceased _____

Death Date _____

Issue Copies To: Name _____
 Address _____
 City/State/Zip _____

Daytime Phone Number _____

Applicant's Driver's License Number _____

Applicant's Relationship to Deceased _____

The above information is true and accurate to the best of my knowledge.

Applicant's Signature _____

Number of Copies _____ See reverse side for fee and shipping methods.

PLEASE MAKE CHECK or MONEY ORDER PAYABLE TO CITY OF TROY.

Clerk's Office Use Only	
Form of Payment _____	Check Number _____
Date Copies Issued _____	Amount Enclosed _____
Local File Number _____	Employee Initials _____

See reverse side for postage options and fee calculations.

Please check the number of copies requested and the shipping method you desire:

<input checked="" type="checkbox"/>	Number of Copies	Fee Owed
	1	\$ 15.00
	2	\$ 20.00
	3	\$ 25.00
	4	\$ 30.00
	5	\$ 35.00
	6	\$ 40.00
	7	\$ 45.00
	8	\$ 50.00
	9	\$ 55.00
	10	\$ 60.00
	First Class Mail	No Charge
	Certified Mail/Return Receipt	Add \$ 7.00
	Overnight Mail	Add \$ 19.00
	Your Total:	

Shipping Options:

First Class Mail: This shipping option is free of charge and should arrive in seven (7) to ten (10) business days.

Certified Mail/Return Receipt: This service offers delivery security in the way of an article tracking number. Also, the recipient's signature is obtained on a card at the time of delivery, and the card is returned to the City Clerk's Office. Articles are sent First Class Mail and should arrive in (7) to (10) business days. The fee for this service is \$7.00. This option is available for orders within the continental U.S. only.

Overnight Mail: This service guarantees delivery the next business day after mailing. A tracking number is available to track the article online. The fee for this service is \$19.00. Please allow 1-2 business days to process your request.